

WESTFIELD TOWNSHIP

Regular Meeting
February 18, 2013

Chairman, Trustee Harris opened the meeting by asking those in attendance to Pledge Allegiance to the Flag followed by roll call.

Trustees present: James Likley, Gary Harris, Ronald Oiler (sign in sheet attached)

FIRE – Nothing to report. Fire District meeting will be March 4, 2013

CEMETERY & PARK

Trustee Oiler reporting:

- Ad for bids on the park sidewalk project was in Tuesday's paper
- Ad for mowing the cemetery and township complex was discussed. **Trustee Oiler made a motion to place the ad for bids to mow the cemetery and township complex in next Tuesday's Gazette with the following information: Bids due on or before March 14, 2013 at 12 pm with bids being opened during the regular trustees meeting March 18, 2013, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye**

ROADS

Trustee Oiler reporting:

- There has been a few loads of slag delivered
- **Trustee Oiler made a motion to place the ad for bids to supply stone to the township yard in the Gazette next Tuesday with the following information: Bids due on or before March 14, 2013 at 12 pm with bids beings opened during the regular trustees meeting March 18, 2013, seconded by Trustee Likley. Roll call: Oiler, aye; Harris, aye; Likley, aye.**

ZONING

Matt reporting:

- ❖ Hughes – we have an updated site plan. The site plan shows the building is 100 feet from the center of the road. Matt asked Trustee Oiler is he could take Lee with him to measure the set back. Trustee Oiler agreed and Matt stated he would call prior to going to measure so the property owner is aware that they would be on the property.
- ❖ Lesiak – No word – no court date set – pending
- ❖ Truck wash – Matt hasn't seen any activity but Trustees Likley & Harris has seen trucks in the bay.
- ❖ North Coast Soccer – Heather is putting finishing touches on the letter to the prosecutor. Trustee Harris asked about the new site plan. Matt answered that he found the original site plan. Trustee Harris: Bill Thorne met with Mike Sweeney and they created a new site plan and asked the zoning commission to sign it. Jill and Scott reluctant to pass because North Coast was supposed to do certain things and they failed to do. Since 1997 there has not been a site plan

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approved. They also have aerial views dated 2003 that is even different from the updated site plan.

- ❖ Ron McKinley presented a lot split to be signed. Matt assured the board that it is in compliance and meets our standards. The area is west of Friendsville Road on Seville Road. The section west of the road block is in our mileage report (.47 mile)
- ❖ A discussion was held on the definition of temporary building and building. Mr. Hodge owns a vacant lot at 5647 Mudlake Road and has been clearing the lot preparing it to build a home and has built a shelter to store some equipment and to get in out of the weather while he is working on the lot. It has a tarp for a roof, floor and a corner with a wall. (Pictures are in the file). He built this late summer and fall. The building department asked that he get a zoning certificate. He will take the shelter down after the house is under roof. Trustee Likley had no problem permitting this temporary shelter while the house is being built (6 months + 1/ 6 month extension.) Mr. stated he plans to break ground in May and complete the home by late fall. **Trustee Likley made a motion to permit this structure at 5647 Mudlake Road as per Article 2 Section 204.D (a temporary structure) and he meets those regulations and understands that after September 2013 the structure must be removed unless approved by the zoning inspector, seconded by Trustee Oiler. Roll call: Harris, aye; Likley, aye; Oiler, aye.** Matt stated that we will need a site plan.

Trustee Harris recognized the auditor's liaison, Lisa Nichols:

- Reminder tax bills were due February 15, 2013
- To contest appraisal values, the application must be in by April 1st and must submit documentation at the time of application
- Homestead exemption (65 +) applications must be in by June 3rd.

FISCAL OFFICER

- Bills presented in the amount of \$28,618.84. **Trustee Oiler made a motion to pay the bills as presented, seconded by Trustee Harris. Roll call: Harris, aye; Oiler, aye; Likley, aye**
- Fund Status Investments \$300,318.13 Checking \$532,366.60
- The fiscal officer had given the trustees a notice that the township needs to put a signed document in place for the purpose of creating Section 125 cafeteria plan for premium conversion. Trustee Likley asked if this deduction was pre-taxed, the fiscal officer answered yes. This is a document that must be in place by IRS. A company by the name of NEO Administration Co.'s fee was \$500. Trustee Likley found that he could go online and complete the document for \$99. He will attempt to complete the application on line but will come to the office Feb. 28th to ask for assistance from the fiscal officer. It also establishes the waiver for the employees. Trustee Likley spoke with a lady on the web site. Trustee Likley feels it is very comparable and would offer it. Fiscal officer also suggested look into putting the fire district with the township if this is feasible. The township does not have a credit card, therefore, Trustee Likley will use his credit card and be reimbursed.

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- Risk Management Grant Program – this is reimbursed grant meaning the items must be paid for prior to December 31, 2013.
- **RESOLUTION 2013-06 A RESOLUTION TO SET PERMANENT APPROPRIATIONS FOR THE YEAR 2013** Trustee Likley made the motion to adopt Resolution 2013-06, seconded by Trustee Harris. Roll call: Likley, aye; Harris, aye; Oiler, aye.
- **RESOLUTION 2013-07 A RESOLUTION TO AUTHORIZE TRANSFER OF \$4,500 FROM GENERAL FUND TO CEMETERY FUND PER SECTION 5705.14-5705.16 FOR APPROPRIATIONS YEAR ENDING 2013** Trustee Oiler made the motion to adopt Resolution 2013-07, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye
- **RESOLUTION 2013-08 A RESOLUTION TO AUTHORIZE TRANSFER OF \$10,000 FROM GENERAL FUND TO ZONING FUND PER SECTION 5705-14-5705.16 FOR APPROPRIATIONS YEAR ENDING 2013** Trustee Harris made a motion to adopt Resolution 2013-08, seconded by Trustee Oiler. Roll call: Harris, aye; Oiler, aye; Likley, aye
- **RESOLUTION 2013-09 A RESOLUTION DECLARING THE APPROPRIATION OF FUNDS FOR WESTFIELD TOWNSHIP'S PORTION TO PROVIDE GATES AND SIGNALS AT THE CSX RAILROAD CROSSING ON TH 72 (BUFFHAM ROAD)** With this resolution we show our intent and Medina County Commissioner will forward this resolution on to OPUC
Trustee Oiler made the motion to adopt Resolution 2013-09, seconded by Trustee Harris. Roll call: Harris, aye; Oiler, aye; Likley, aye

MINUTES

February 4, 2013 Trustee Oiler made a motion to approve February 4, 2013 as amended, seconded by Trustee Likley. Roll call: Oiler, aye; Harris, aye; Likley, aye

OLD BUSINESS

- ✓ SPCA invoice – Trustee Likley suggested this be tabled until further direction is received from the prosecutor's office
- ✓ Cell Tower contract that was offered – Trustee Likley reported we are still waiting for prosecutors review and will follow up with a phone call this week to make sure we do not lose our opportunity to extend our contract.
- ✓ David Folk, Assistant Prosecutor is still reviewing the fire contract between the Village of Westfield Center and the Westfield Fire & Rescue District
- ✓ Trustee Harris spoke with Mr. Folk concerning an ordinance that Gloria Glens passed providing for recovery of the cost of abatement and clean-up of hazardous conditions and materials in clandestine drug labs. Mr. Folk stated that townships cannot enter into something of this nature unless it is stated in the ORC.
- ✓ Trustee Likley asked if the addition on Resolution 2013-04 was corrected. The fiscal officer answered that it was.

NEW BUSINESS

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- Letter was received from David Folk concerning the trustees and fiscal officer wage for the fire district. No determination at this time. Trustee Likley has e-mailed him again with further comments
- Fiscal Officer reported that \$1,344.94 was collected for the \$5.00 motor vehicle license fee in January. The annual estimated amount of \$18,000 will be fairly accurate.
- Trustee Harris stated he will be going to the annual health department meeting March 4th.

ANNOUNCEMENTS

Westfield Fire & Rescue District	Regular Meeting	March 4, 2013	6:30 pm
Trustees	Regular Meeting	March 4, 2013	7:00 pm
Zoning Commission	Regular Meeting	March 12, 2013	7:30 pm

PUBLIC COMMENT – No public comment

There being no further business to come before this board, **Trustee Harris made a motion to adjourn at 8:07 pm, seconded by Trustee Oiler. Unanimous**

Approved March 4, 2013